

Our workforces comprise of well-trained and highly motivated professionals from every field of resource management. To achieve our goals, we need highly motivated, self-starters with exceptional professional ability, strong communication and team-working skills, and an appetite for hard work.

We would like to invite suitable qualified candidates seeking long term career growth to be part of our team.

Corporate Communications Manager

(Kuching, Sarawak)

Duties and Responsibilities:

To plans, develop strategies, manages and advises the overall communications and public affairs of the Company, both strategic and operational in nature, providing ongoing and thoughtful assessment and delivery of internal and external communications activities, both proactive and reactive to support strategic business and operational objectives.

Requirements:

- Degree in Mass Communication/Public Relations/Journalism/other relevant degree;
- At least 5-8 years of experience in managerial level within corporate communications, public relations, journalism and any related field;
- Excellent spoken and written command of English and Bahasa Malaysia;
- Ability to lead, organize, prioritize and manage multiple tasks, projects and deadlines;
- Positive, mature personality with good interpersonal relations management, public speaking skills and adaptability qualities; and
- Willing to travel frequently.

Corporate Communications Executive

(Webmaster cum Graphic Designer) (Kuching, Sarawak)

Duties and Responsibilities:

To visually present the organization's stories in the most creative way possible; publish content on the organization's websites and platforms; collaborate with the team to create additional graphics that support the digital contents strategy, including, and not limited to, social media, newsletter and website; provide support for web development through testing and identifying necessary functional improvements; and detect anomalies in website performance and provides solutions in a timely manner.

Requirements:

- Degree in Multimedia/Graphic Design/Mass Communication/other relevant degree;
- At least 3 years of experience in graphic, multimedia design and website content management with knowledge of CSS & SEO;
- Excellent spoken and written command of English and Bahasa Malaysia;
- Must be detail-oriented, a good communicator and team player;
- Ability to organize, prioritize and manage multiple tasks, projects and deadlines;
- Positive, mature personality with good interpersonal relations management, public speaking skills and adaptability qualities; and
- Willing to travel frequently.

Human Resource Executive

(Kuching, Sarawak)

Duties and Responsibilities:

To assist the Human Resource Manager in the training and development needs of the Company; and full spectrum of Human Resource Management area, including recruitment, compensation and benefits, performance management and employee welfare.

Requirements:

- Degree in Human Resource Development/Management/other relevant degree;
- At least 3 years of experience in area related to Human Resource Management and development;
- Excellent spoken and written command of English and Bahasa Malaysia;
- Well versed with Malaysian Labor Laws, Sarawak Labour Ordinance and other HR related legislations;
- Positive, mature personality with good interpersonal relations management, public speaking skills and adaptability qualities; and
- Willing to travel frequently.

How to apply?

1. Scan here



2. Or follow the link: <https://goo.gl/e5G2qo>

3. Or you can email your application to hrhelpdesk@sarawakforestry.com

Closing Date: 31st January 2019.

All applications will be treated in strictest confidence. Only short-listed candidates will be notified.